

EDUCATIONAL POLICIES COMMITTEE

MINUTES

Tuesday September 14, 2010; in Founders' Hellstedt room

Members in attendance: Louie Bertenshaw, Patrick Crawford, Liesl Fowler, Bob Haak, Allison Haskill, Rick Jaeschke, Karalyn Jevaney, Taddy, Kalas, Catherine McDermott, Douglas Parvin, Mark Vincent, Ritva Williams, Michael Wolf, Benjamin Zimmerman

Excused: Charles Hyser, Katie Hanson

Unexcused:

Others Present: Gail Parsons

The meeting was called to order at 4:33 p.m. by Committee Chair Mike Wolf.

I. Minutes: Approval of minutes from September 7, 2010 meeting

Motion to approve: Mark Vincent seconded: Louie Bertenshaw

All Approved

II. Old Business:

May 4, 2010

B. GRD291/ART291 Topics in Contemporary Art and Design: History of Contemporary Graphic Arts
Action: Recommendation to table and return to Department for additional syllabus and assessment information and to file the course on-line to EPC.

Motion to table: Rick Jaeschke

Seconded: Katie Hanson

Motion tabled

August 24, 2010

EPC Chair, Michael Wolf, has contacted new Art instructor to submit approval of course through governance process.

F. ENGL 315: Writers and Readers Beyond our Borders (Al-Wazedi)

Discussion:

- Learning Perspectives have not been approved through Gen. Ed.
- This was previously approved as a Learning Community on a one time basis for the academic year 2010-2011.
- Is this a course number change
- Course description has changed and will require a new course number
- At current time, no suffix has been approved for this course
- Course should be submitted through governance as a new course and submitted for approval for suffix
- Expiration date is set for one year and must be submitted for approval through governance.
- Course dropped ENGL 354 does not have same description

Action: Request Registrar sort out the needed information regarding the correct course number and request that the suffix be reviewed and verified.

Motion to Table approved

August 24, 2010

Registrar will contact Department and request course be submitted through on-line process for approval.

August 24, 2010

III. A. A+ grade computation proposal (Tallitsch)

Discussion:

- Rationale of A+ grade and increase of 4.0 gpa
- To award proof of merit for record
- Processing the A+ grade for the Datatel system

Registrar noted: If approved, students would be required to remain under the grading system of the catalog year they entered (Plus/Minus grading was implemented in 2000)

Action:

- Request Registrar submit the number of A+ grades given to students at Augustana
- Registrar noted a similar request was submitted four years ago through governance and resulted in being tabled
- Request Registrar gather information from other institutions regarding A+ grading

Motion to Table: Michael Wolf

Seconded: Katie Hanson

Motion to table approved

(See Agenda 9/14, 2010 / III. New Business. C.)

C. Rome Learning Community (Lee & Kramer)

Discussion:

- The Registrar requested the following information be noted: Senior students participating in this course will receive an IP grade and will not be considered for spring graduation if this course is needed to fulfill graduation requirements.
- Syllabus for CLAS 220 reviewed
- CLAS 220 not listed in catalog
- Was CLAS 220 approved by Division

EPC will recommend Professor Kramer submit the "Add a Course" form for CLAS 220 to be reviewed and approved through the proper governance procedure. A note will be sent to Dr. Lee regarding EPC concerns.

Motion to Table: Michael Wolf

Seconded: Taddy Kalas

August 31, 2010

III. New Business

A. Service-Learning guidelines discussion with Darrin Good / Director of Service Learning

Action: Darrin Good will submit to EPC:

- Guidelines for Service Learning
- Expectations of a Service Learning designation
- Evaluation form
- Application form for SL designation

EPC Chair will submit a process for the acceptance of the SL designation

No motion required. Further information to be submitted at future EPC meeting.

Motion to Table approved

(See Agenda 9/14, 2010 / New Business. D)

III. New Business

A. 2011 Proposed schedule

Changes:

- "proposal for the ~~2010~~ 2011 Summer Session
- "Schedule for 1 credit courses"
7:30 – 8:40 a.m. (~~80 min.~~ 70 min.) TWR

Motion to Approve with changes: Mark Vincent

Seconded: Catherine McDermott

Motion to approve 2011 Summer Session Schedule / Calendar with corrections: All Approved

**B. 2011 Proposed summer schedule
Submitted for information only. No motion required**

**C. Report on A+ grades from registrar
Motion to Approve to untable from August 24th EPC meeting: Patrick Crawford
Seconded: Taddy Kalas All Approved to Untable**

Discussion:

- Add quality points to A+
- Concern with input of quality points by Registrar on transcript
- Registrar contacted AACRO about A+ gpa
- Increase Cumulative GPA scale to 4.33 from 4.0
- Concern with grade inflation
- This change will impact all students who earn A+ grade (~3% of grades)
- A+ will appear on transcript weighted same as A (no change from present policy)
- Retain 4.0 cumulative GPA
- Registrar reported 12 other Peer Institution grade schemes: only two had a scale of 4.33 all other institutions were 4.0 including Augustana

Motion to deny modified proposal for A+ grade to receive scale of 4.33: All moved to deny Proposal.

**D. Service Learning Process and application form
Changes to Guidelines:**

- Word change suggestion: direct all faculty thinking about developing Service Learning courses to contact the Director of Service Learning in the Community Engagement Center
- Drop word Approved: Under “The process for Service-Learning Designation for a Course 2. ~~Approved~~ proposals are forwarded to EPC”
- Reword: “The General Education and Educational Policies Committees stress that service-learning, as now envisioned, will not become additional GenEd requirements for students”

Discussion

- Process outlined would need to modify current governance process
- Will Service Learning Director aid in developing Service Learning courses and find community programs for involvement
- Suggest a Service Learning Committee to help with review process
- Faculty consult with Director to review and develop proposal of Service Learning course
- Service Learning will not appear on transcript but could be listed on course type on the degree audit (useful for reports)
- Concern with courses moving from Service Learning to non Service Learning (Registrar noted: once course has been approved for Service Learning it will remain Service Learning and must be submitted through process of governance to change)
- Course descriptions and course titles would need to remove the term “Service Learning” in catalog and webadvisor (Registrar will see if a computer search can be performed to find courses with Service Learning in title and description)
- Concern of “~~Requirement~~ Guideline: 20 hours minimum”: class size may dictate Community organizations available for contact and student involvement
- Concern with intensity of time required for Service Learning falling below standard minimum hours proposed
- Will student preparation for Service Learning be included in Guideline hours
- Administration views of class size for Service Learning / Cap on courses
- Involvement of Community agency integrated within course / will this time be included in hours of contact for student

- Would faculty still want to be involved in Service Learning if they do not receive Service Learning designation

Action: EPC Chair will work with SL Director to prepare a new, cleaner version of proposed document (version E submitted for next week's meeting).

**Motion to table and request Director of Service Learning to attend EPC meeting: Mark Vincent
Seconded: Benjamin Zimmerman All Approved to table**

**Motion to adjourn meeting 5:30 p.m.: Mark Vincent seconded: Taddy Kalas
All Approved**

**Next EPC Meeting September 21, 2010
4:30 p.m. Hellstedt**